



At Tang Hall Smart CIC, Admission is underpinned by our key principles:

- **Everyone is equal and different, with their own gifts**
- **Everyone has the ability to develop**
- **Everyone has needs and the right to support in keeping with their human rights**
- **Everyone's relationships are valuable**

Admission Policy for all courses

1. Places are limited for all our programmes, and it is advised that applications are made by April for the following September. Whether someone is applying for a Post16 course, or one of our bespoke packages aimed at people who are a bit older, we require *all* participants to be enthusiastic/interested in the courses they are applying for, and that they are able to uphold our high standards of respect for other people throughout their placement. We will retain our right to refuse admission if we feel we cannot offer a good match or a participant's needs are better met elsewhere.
2. *Conditions of a place to study* - All offers of a place at THS are made on the understanding that applicants are in possession of appropriate documentation and are entitled to appropriate funding *at this level*, or are able to self-finance. They are also offered on the understanding that applicants are able to attend fully for the duration of their course. Regular and substantial attendance is important as a condition of continuing to have a place with us. If attendance deteriorates, we will offer an interview to discuss the reasons, to suggest a plan going forwards, and provide clear targets. If this does not result in substantial improvement, and in the event that a registered participant does not attend or engage substantially for any 4 consecutive weeks, we withhold the right to terminate the place.
3. Entry requirements - There are no particular entry requirements. We are more interested in the enthusiasm and attitude of applicants. We are proud of our programme and expect all applicants to have a strong positive reason for wanting to come.
4. Applicants with additional support needs: please note that places for participants with high levels of support needs are dependent upon the relevant government and local authority agencies allocating appropriate levels of additional resources. We do not provide personal care for example and this would need to be arranged externally.

Smart Ways - Post 16 Individualised Learning

In addition to above, those students applying for our Post-16 programme (Smart Ways) must be able to benefit from an accredited course (level 1, 2 or 3) and will be required to provide evidence of their current attainment, for example through an audition or providing a portfolio of work. Students who have not yet reached the benchmark levels for numeracy and literacy will be expected to study these subjects in addition to a core-arts programme. Applicants must have a distinct plan for the future that includes a placement with us as a means to furthering employment/educational goals. In the case of students who are applying from the City of York area, places are offered *subject to approval by York Learning*. If a student resides out of the area, then any placement that is offered will be subject to the approval of North Yorkshire Council or East Riding Council. We are happy to accept students who are funded differently, whether that be directly through the CYC, via social care, or through private means.

In the first instance potential applicants should email sue@tanghallsmart.com to arrange an interview with Sue Williamson (Managing Director). Once we receive an application, we will request the EHCP, and also liaise with York Learning, (if in York) or other local authorities about an applicant's eligibility.

Prepared by Sue Williamson
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